

Agenda for a meeting of the Audit and Standards Committee to be held in Committee Room 3 at Shire Hall, Warwick on Monday 4 June, 2007 at 10:00 a.m.

1. General

(1) Apologies for absence

(2) Members' Disclosures of Personal and Prejudicial Interests

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the Member must withdraw from the room unless one of the exceptions applies.

(3) Minutes of the Audit and Standards Committee meeting held on 21 February 2007 and matters arising.

AUDIT ITEMS

2. Annual Audit & Inspection Plan 2007/08

To consider the attached Annual Audit & Inspection Plan. Representatives of the Audit Commission will attend to present the report.

For further information please contact Dave Clarke, Strategic Director of Resources, Tel: 01926 412679

3. Internal Audit Strategy 2007/2008.

Report of the Strategic Director of Performance and Development.

This report asks the Committee to endorse the internal audit plan for 2007/2008.

Recommendation

That the proposed internal audit strategy is approved.

For further information please contact Garry Rollason, Audit and Risk Manager
Tel: 01926 412679 e-mail garryrollason@warwickshire.gov.uk and Greta

Needham, Head of Law and Governance Tel. 01926 416962 e-mail
gretaneedham@warwickshire.gov.uk.

4. Statement on Internal Control 2006/2007

Report of the Strategic Director of Performance and Development.

This report sets the conclusions of the review of internal control carried out as part of the overall process that fulfils the Authority's statutory obligations to publish a Statement of Internal Control. It presents a draft Statement on Internal Control for scrutiny.

Recommendation

That the Audit and Standards Committee consider the results of the review of internal control and the draft Statement on Internal Control and identify any matters that they wish to bring to the attention of the signatories of the Statement.

For further information please contact Garry Rollason, Audit and Risk Manager Tel: 01926 412679 e-mail garryrollason@warwickshire.gov.uk and Greta Needham, Head of Law and Governance Tel. 01926 416962 e-mail gretaneedham@warwickshire.gov.uk.

Standards Item

5. Standards Boards Bulletin

Report of the Strategic Director of Performance and Development.

This report attaches for information publication No. 33 issued by the Standards Board in May 2007.

Recommendation

That the Audit and Standards Committee notes publication No 33 issued by the Standards Board.

For further information please contact Greta Needham, Head of Law and Governance Tel. 01926 416962 e-mail gretaneedham@warwickshire.gov.uk

6. Any Other Business

which the Chair decides is urgent.

7. Report Containing Confidential or Exempt Information

To consider passing the following resolution:

'That members of the public be excluded from the meeting for the item mentioned below on the grounds that their presence would involve the disclosure of confidential or exempt information as defined in paragraphs 2 and 7 of the Local Government Act 1972'.

(NB. Copies of extracts describing exempt information are available in Warwickshire Libraries, the County Council Handbook and the Access to Information Register held in my office).

8. Exempt Minutes of the meeting held on 21 February 2007

9. Internal Audit Report

Report of the Strategic Director of Performance and Development.

This report summarises internal audit work carried out in the year ended 31 March 2007.

Recommendation

That the Committee consider the annual; internal audit report and identifies what issues to include in the Statement of Internal Control.

For further information please contact Garry Rollason, Audit and Risk Manager Tel: 01926 412676 e-mail garryrollason@warwickshire.gov.uk and Greta Needham, Head of Law and Governance Tel. 01926 416962 e-mail gretaneedham@warwickshire.gov.uk

Jim Graham
Chief Executive

Shire Hall,
Warwick
May 2007

Membership

Councillors Sarah Boad, Les Caborn, Mick Jones, Tim Naylor, Bob Stevens and John Vereker CBE.

Independent Members: John Bridgeman CBE, (Chair) and Mark Magowan.

If you have any questions about this agenda please contact Pete Keeley, Principal Committee Administrator, Member Services, Performance and Development Directorate, Tel. 01926 412450 or e-mail petekeeley@warwickshire.gov.uk

Next meeting - 10:00 a.m. Monday 24 September 2007